

Dear Peak Family,

Thank you for the privilege of letting us be your partners in educating your child.

The Mission of all who make Apex Peak Schools is to *Strengthen communities and support all families by investing in the only real future: Our Children.*

The Goals of all we are, and all we do are:

- * To provide a safe, structured environment, where children's minds and emotions can thrive in full knowledge that they are important, vital, and our only chance of a better tomorrow
- * To assure each child that they are worthy of time, respect, attention, love, and care; because they are our inheritance to the world, and because we borrowed the world from them.
- * To foster a love of learning and discovery. To value and enhance the gifts and differences of all children at their own developmental stage, so they can reach their full and adequate potential.
- * To give every child the chance to grow strong, capable and healthy; in full appreciation of the marvelous machinery that is the human body, and in full understanding of the importance of keeping it active, respecting its needs and integrity.
- * To instill in every child –and family– a sense of empathy, community, and an enthusiastic eagerness to be a positive citizen of the world.

Kindness above all

At our school, the most important trait is **Kindness**. We believe that human nature is inherently good and that we all want to be the best we can be. At our school, there's no time-out chair or bad behavior. We as early childhood educators know that at this age we're helping children to learn why and how to get the response they want from the world around us.

Each child will respond differently to the world and we'll strive to help them understand why good manners and kind actions are a positive and powerful source of joy for everyone!

Children will be encouraged to follow a Happy Hearts Policy and to always be kind, to apologize when necessary, and to make better choices.

Curriculum

Our Preschool Curriculum goes beyond letters and numbers and into the core values sought by Ivy League Schools: Problem solving, creative thinking, team working and leadership. These values are present since early childhood and should be carefully tended to, and encouraged. The integrated holistic approach of our school along with the Montessori method, aim to foster and strengthen these traits in our children for the rest of their life.

Knowledge and wisdom with kindness and wonder, are the sought foundation of our teaching for a life of useful and purposeful learning.

Multi age classrooms and early exposure to diverse cultures and languages promote social skills highly valued in an ever more interconnected world.

Apex Peak Preschool

Apex Peak Language

www.ApexPeakSchools.com

432 E. Williams Street Apex, NC 27502

Tel. 919-267-8557



Emergency Procedures

In case of an emergency at the **Harris Plant** we will follow either of the established procedures:

Taking Shelter in Place /Lockdown:

Do not come to school to pick your child. Stay inside until local radio and television reports it's safe to go outside. We will also remain indoors and will wait until you can safely come to pick up your child.

If Asked to Evacuate:

1. We will follow the **evacuation route** established for **subzone E**, and will relocate at **SANDERSON HIGH-SCHOOL**.
2. Unless you declined in writing, your child will be administered potassium iodide at the recommendation of state health officials.

Our relocating sites for all other Emergencies that require evacuating the:

Building: 412-A E. Williams Building or NEW HORIZONS FELLOWSHIP CHURCH.

Neighborhood: CC JONES COMMUNITY BUILDING

City: Mc DONALDS RESTAURANT Walnut Street, Cary.

Please make sure you're enrolled in our **REMIN**d cell phone message system.

Financial Agreement: We believe that our school will keep students by its own merit, so our families are never asked to sign any enrollment or financial contracts - We offer monthly tuition payment options, and discounts for those who commit to prepaying 3, 6 or 10-12 months. If our families have to leave the school, we kindly ask for a 30 days written notice. Any "in-advance" prepaid tuition will be fully reimbursed minus related discounts and credit card processing fees when applicable.

Make-up days and Planned Vacations Policy

Our school has a budget and attendance permitting, discretionary, make-up days policy. Please check with us as this is a case-by-case situation.

Tuition Due date and payment form: Tuition is owed in full on the 1st of the month, it can be paid any day of the month with no late fees. Check or cash is the preferred payment method but we accept most credit cards.

Sick Child Policy

Please follow these guidelines and if your child has any of these symptoms, **please keep them home:**

- **Fever within the last 24 hours**
- **Excessive wheezing or coughing.**
- **First 2 days of a cold, especially if the child is uncomfortable or has a runny nose with yellow/green mucous or a persistent cough.**
- **Rash (not heat or allergy related).**
- **Diarrhea, three runny stools in a row.**

If you find out that your child has a communicable disease, please let us know so we can notify other parents about the possible exposure.

Ask yourself this important question...if your child is healthy, would you want him/her playing with another child that has your child's symptoms? If the answer is no, **please** do not bring him/her to school.

Thank you for your consideration!!

Toys and "Blankies"

Children may bring toys, blankies and "favorite things" to school, provided they are clean and non-violent. **NO weapons please!** Please note we can't take responsibility if toys get lost or broken; and may sometimes have to put the toy away in your child's cubby .

NO PEANUTS / NO TOBACCO POLICY

We are a PEANUT FREE program, peanuts are not allowed at school in any form or contained in any food.

Smoking or use of tobacco products is forbidden in our premises including outside our doors. Clothing or belongings exposed to tobacco smoke or products are not allowed in the school.

Please notify us in writing of any other allergies!!!

Drop off and Pick Up Procedures:

Depending on car volume and to better serve you, we may assign a staggered schedule or front/back door drop off and pick up. Since we don't assess late pick-up fees, we greatly appreciate timely pick-up of children.

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